



Birmingham Federation Maintained Nursery Schools

Allens Craft Nursery School Lillian De Lissa Nursery School Adderley Nursery School
Jakeman Nursery School St Thomas Centre Nursery School Gracelands Nursery School
Shenley Fields Nursery School Newtown Nursery School Highfield Nursery School

Executive Head Teachers: David Aldworth, Sharon Lewis, Sam Richards and Stuart Brown

Head Teachers: Sally Appadu, Stuart Brown and Nicky Hinchliff

Charging and Remissions Policy Statement

The Birmingham Federation of Maintained Nursery Schools follow the policies and procedures from Birmingham City Council including BCC Financial Procedures Manual and Birmingham Safeguarding Children Board (BSCB) which includes the Government's Prevent Strategy.

Lillian de Lissa Nursery School

Rationale

Lillian de Lissa Nursery School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Context

The law states that education provided during school hours must be free. This definition includes materials, equipment and transport provided in school hours by the Local Authority or the School. No pupil may be left out of an activity because their parents cannot or will not make a contribution of any kind.

Aims

- To make school activities accessible to pupils regardless of family income.
- To provide a process which allows activities to take place at a minimum cost to parents, pupils and the school and;
- Which acknowledges the cost of such activities to the school's budget.

Charges

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

The full cost to each pupil of board and lodging. Parents have the right to claim free activities if they are in receipt of the following state benefits:

- Income Support
- Income based Job Seekers Allowance
- Support under section VI of the Immigration and Asylum Act 1996
- Working tax credit and an annual income that does not exceed the published Inland Revenue threshold

- **Activities Outside School Hours**

The full cost to each pupil of all approved activities deemed to be optional extras that are not a necessary part of the national curriculum.

Remissions

There will be no obligation for any parent to make a voluntary contribution towards the cost of school activities and to the School Fund. Pupils will not be treated differently whether or not their parents have made a contribution.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Executive Head Teachers or Head Teacher in consultation with the Chair of Governors will make authorisation for such remission.

Voluntary Contributions

Voluntary contributions may be requested from parents/ carers to cover the cost of the following activities:

- cost of materials
- bus fares
- entrance fees
- school visitors
- healthy snacks

General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities, which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Voluntary Contributions

Voluntary contributions may be requested from parents to cover the cost of the following

activities:

Cost of materials

Bus fares

Entrance fees

Healthy snacks for children

School visitors etc.

General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities, which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Parent/ Carer Groups

We may charge a nominal fee to parents/ carers for attendance at our groups (stay and play) Some groups may be run on our site by (Governing Body approved) third party providers and charge their own fees for doing so.

OTHER CHARGES THAT MAY MADE BY OUR SCHOOL/S INCLUDE:

Those made for two-year-old provision

Out of school club

Top up (above and beyond the government 'free' entitlement)

Groups/ classes

Training provided by us

Room bookings

Date Policy Adopted:

Local Committee: 23.10.2023

Full Governing Body: 18.12.2023

Date for next renewal: Autumn 2024

Signed: _____

Chair of Local Committee

Signed: _____

Sean Delaney

Chair of Governors

Signed: _____ Sally Appadu
Head Teacher